Dear CANCER UNITED® Member,

The Annual General Meeting (AGM) of CANCER UNITED® will be held on Thursday 14th October 2021 at The Angmering School Station Road, Angmering between 7.30pm and 9.00pm

Following a decision made by the Cancer United Trustees in 2018 to ensure that the voice of the members should be heard in all things that the Charity does, we launched the Cancer United Member Representative Committee (MRC). We invited CANCER UNITED® members from across the full gamut of activities to put themselves up for election to the MRC.

The main duty of each representative is to work together for the benefit of every member ensuring that all members are made aware of what activities are open to them to engage in and have information in that regard. In addition it is the primary responsibility of the MRC to initiate and arrange social activities to further support member engagement and benefit. MRC members also act as a direct voice between Cancer United beneficiaries and the Trustees so that any issues can be raised for the Trustees to address.

As per the constitution of the MRC it’s now time for the existing MRC members to step down and for nominations to the MRC to be sought. Incumbent MRC members are eligible to stand again alongside all other Cancer United members who may wish to stand also.

**Vacancies for Officers:**

2 Member Reps for CU FITTER® Gym

1 Member Rep OUTRUNCANCER (walking club)

1 Member Rep OUTKICKCANCER

2 Member Rep CANCER UNITED® Support Group

3 Member Reps for OUTSINGCANCER – 2 for Main Choir and 1 for Bognor Regis

1 Member Rep for OUTCYCLECANCER

2 Member Reps for Support Group

1 Driver Representative

**Nominations are invited from all CANCER UNITED® Members for the above roles.**

**Procedure for Nomination:**

Any Member of CANCER UNITED® can nominate themselves as a candidate for election to the MRC. A nomination form is at the bottom of this letter. Nominees must be CANCER UNITED® Members and must be an active participant in the area of the charity for which they are seeking to be nominated as a Member Representative.

Each individual form is for the nomination of a single person. Nominations from individuals seeking to apply for multiple roles will be accepted but only one role will be assigned to an individual member at any one time. Completed nomination forms should be returned to Jan Sheward, Millfield House, Station Road, Angmering BN16 4HY or emailed to jan@cancerunited.org.uk **no later than Thursday 30th September 2021**

Charity members will have an opportunity of voting online or by ballot paper which can be sent through the post for those who prefer to vote manually. The result of the elections will be announced at the AGM in October.

**CANCER UNITED® Nomination for Election to the MRC Form**

This form can be used by CANCER UNITED® members to nominate themselves for election to anyone of the following voluntary officer vacancies on the Members Representative Committee (MRC). If you wish to make nominate yourself for more than one role please copy this form.

Deadline for receipt of the form is 14 working days before the AGM (30/09/21) to Jan Sheward jan@cancerunited.org.uk Millfield House, Station Road, Angmering, West Sussex BN16 4HY

When you complete the form please complete a short Bio and then giving the reason why you wish to take up this role including how you intend to represent the members who are take part in your chosen activity

* **2 Member Representatives for CU FITTER® Gym**
* **1 Member Rep OUTRUNCANCER (walking club)**
* **1 Member Rep OUTKICKCANCER**
* **2 Member Rep CANCER UNITED® Support Group**
* **3 Member Reps for OUTSINGCANCER – two for Arun based and 1 for Bognor Regis**
* **1 Member Rep for OUTCYCLECANCER**
* **1 Member Rep for Support Group**
* **1 Driver Representative**

**Name of Nominee**……………………………………………………………………………………………………………………………….

**Address of Nominee** …………………………………………………………………………………………………………………………..

**Short Bio** …………………………………………………………………………………………………………………………………………….

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**I wish to take up this role because**…………………………………………………………………………………………………….

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I the undersigned being a full member of CANCER UNITED® wish to nominate myself for election to the Members Representative Committee for the role of;

Member Representative for …..…………………………………………………………………………………………………………

By placing myself up for nomination I agree to abide by the CANCER UNITED® MRC constitution and all associated rules should I be elected. I understand that if nominated the length of term is 3 years but that I can step down at any point which will prompt a vacancy which will be advertised for nomination and re-election.

I understand that my nomination will be placed into a ballot alongside other CANCER UNITED® Member Champion nominees

Date……………………………………………………………………………………………………………………………………………………

Signed………………………………………………………………………………………………………………………………………………..